

DISCOVERY COMMUNITY SCHOOL

Steering Meeting Minutes

November 1, 2007

Location: Carl Sandburg Teacher's Lounge

Meeting attendees: Diane J, Karen W, Pete S, Patty R, Shannon B, Dawn G, Pauline T, Sara S, Stuart D, Marc B, Nadine R, Susan V, Cameron S, Toby B.

Meeting called to order at 6:05 by Pete.

Staff Report-Diane: Hopelink will be coming tomorrow which will replace weekly discovery time. The weekly discovery time idea came from the meeting with all LWSD choice schools. It is currently being held for 20 minutes on Friday 10:10-10:30 with all classes for a triad. It is going very well. Triads so far have been buddy reading and decorating a light house with something all three kids had in common. Toby: Things are going well. Halloween went great although he may now be known for all time as Mr. Banana. Recycling is moving forward. Toby will be presenting on Monday to the LWSD board for Sandburg/DCS. If in the Redmond building you can view bulletin boards. FYI all board meetings are open to the public.

Treasurer Report-Marc: Handed out Income/Expense report. Insurance has been signed, paid and received for the year. **Action Item:** Marc to start identifying person responsible for signing off on a reimbursement for ease of moving expenses faster and paper trail. Also to bring modified reimbursement form in line with budget line items and bring for approval at next Steering meeting.

Volunteer Report-Pauline reporting for Anne: There was nothing to report.

Committee Reports

Enrichment-Nadine: Last week for Friday Special. Going very well

Finance-Tom: not attended

Community Outreach-Susan: Food lifeline event this Saturday and 40 people signed up to volunteer which is great. Hopelink is coming in tomorrow to talk about hunger at a local level. Asking kids to bring in canned foods.

Community Building-Pauline: Parent Night Out at Nadine's next Saturday, Nov 10 and Jill and Pauline are working on Pie Share.

Communications-Dawn: Bookmark and website are diligently being worked on. Work party for website at Dawn's on Sunday morning. Also looking at email etiquette: Question is do we have two lists (one for official DCS news and one for announcements/bulletins) or keep the current community list. Majority vote was to have

two lists. **Action Item:** Dawn to rewrite etiquette list for each of the two lists for next community meeting. **Action Item:** Stuart to create new list called discussion@dcscg.org or some other appropriate name.

Other Business

Fall camp following-Karen: Is the point of survey doing what it is supposed to? Form had some questions that didn't apply and comments didn't often have a proposed solution or an offer to help out next year. That said, good things did come from the survey. Solution may be for event coordinators to have the option of a write up for next year's person so they can look at what worked and what could be done better. Last year Steering decided every event will have a survey. Current consensus is to do a single year end survey and event coordinators may decide to do their own survey and what the content will be for their own purpose. Steering will provide the guidelines that was set up last year if desired.

Grant Writing-Cameron: **BECU Elementary school grant** has broad variety of grants. Probably won't get due to free/reduced lunches. **RGK foundation** for formal K-12 for math, science and reading. Good option to explore further. **National Council of Mathematics Teachers.** K-12 for understanding geometry. Would have to be a member and usually secondary teachers in math would be members. **State Farm Education of Excellence grant.** Nine elements with second being parent volunteerism. Good one, talked about reform and our school with low class size is a great example of school reform. **Action Item:** Cameron to delve further into grants that look feasible.

Prior Action Items:

Stuart:	Ended	Give what he sent out last year regarding email etiquette to Steering list.
Shannon:	Done	Check on quote from Hodding Carter.
Shannon:	Done	Give feedback on bookmark from meeting to Laura.
Cameron:	Done	Prepare list of possible grants available, as well as possible programs/ideas for the school that the grant money would be used for.
Shannon:	Done	Send out email asking for votes about Seattle Early Dance as a possibility for winter event to be presented at community meeting.
Steering:	Ended	Check files for etiquette guidelines for use of community emails.

New Business

Pete is on the finance committee for the PTSA to determine how to spend the overage of money received from the Fun Run. Any ideas please bring to Pete.

Meeting adjourned at 8:12.